

NIT No.: *F/12/147/BSCL*

Date: *17/03/2021*

Short Term Notice Inviting Quotation

Quotation is invited from Agency/Firms to supply of Laptop and Desktop for Bhagalpur Smart city Limited. Quotation will be received up to 17:00 hours on 24.03.2021 at the register office of Bhagalpur Smart City Limited (BSCL), Bhagalpur Municipal Corporation, Court Compound, Bhagalpur-812001 and tentatively sealed quotation will be opened on 25.03.2021 at 11:00 hours. The specifications as mentioned below:

SL. NO	Minimum Specifications	QNTANTITY
1	Laptop (Core i3/AMD, 64 bit, 8GB RAM, SSD / HDD-512 GB, Windows 10, DISPLAY - 14 inch, USB port, HDMI Port, LAN Port, Wi-Fi, webcam, Preloaded Microsoft office, WARRANTY - 1 year)	7 Unit
2	Desktop (Core i3/AMD, 64 bit, 4GB RAM, SSD / HDD-1 TB, , HD Monitor - 19 inch, USB port, HDMI Port, LAN Port, Wi-Fi, Bluetooth, Keyboard, Mouse and UPS - Capacity: 600 VA / 360W Windows 10 and Preloaded Microsoft office WARRANTY - 1 year.	4 Unit

Agency / Firm are requested to submit their quotation along with the below details in a sealed envelope:

1. Self attested Photocopy of PAN Card and GST Registration Certificate.
2. Bidders should submit authorization certificate from Original Equipment Manufacturer/ authorized Dealer.
3. Quotation along with specification, OEM name, model and amount (Inclusive of all taxes), etc. as per below format **Annexure – I**.

Terms & Conditions

1. L1 will be the successful bidder.
2. Supply, installation, testing, commissioning and handover has to be completed within 7 days after getting purchase order and failing to do so, L2 will be declared as successful bidder and so on.
3. Bidder should give one proposal only.
4. Proposal should be unconditional.
5. The Interested Agency/Firm has to submit their Quotation in a sealed envelope must be super – scribed as “Quotation for supply of Laptop and Desktop” addressed to CEO, Bhagalpur Smart City Limited, Municipal Corporation, Court Compound, Bhagalpur-812001 before 24.03.2021, 17:00 Hrs. by Speed post/Courier/by hand only.
6. Quotation received after the due date and time will not be considered.
7. Bhagalpur Smart City Limited reserve the right to cancel this notice inviting quotation without any reasons at any stage.

The quotation submission date, time and address are as follows:

Quotation Invitation Start Date: 18/03/2021 at 10:00 AM

Quotation Invitation End Date: 24/03/2021 at 05:00 PM

Tentative Quotation Opening Date: 25/03/2021 at 11:00 AM


Chief Executive Officer

Bhagalpur Smart City Limited

Annexure – I

To,
The Chief Executive Officer,
Bhagalpur Smart City Limited,
Bhagalpur Nagar Nigam Campus,
Bhagalpur - 812001

Quotation Format: Annexure – I (On letter head of the Agency / Firm)

SL. NO.	Description	Quantity	Quoted Unit Price (INR) Inclusive of all Taxes.	Quoted Total Amount (INR) Inclusive of all Taxes.
1	Laptop	7 Set		
2	Desktop Computer	4 Set.		
Total Amount inclusive of all taxes.				

Total amount in words INR -----.

Enclosure: -

1. Name of firm and address in letter head
2. Self Attested PAN copy,
3. Self attested GST copy,
4. Self attested authorization certificate.

Signature and seal of the
firm/supplier